



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

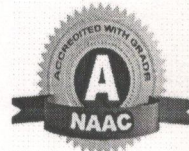
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Faculty of Management & Commerce

Acharya Vishnu Gupta

Subharti College of Management & Commerce

E-mail: management@subharti.org, Ph: 0121-6675038, Extn-2841, Telefax: 0121-3058030, 2439067



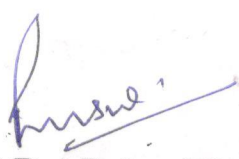
Ref. No.: SVSU/AVGSCMC/2023-2024/QEWC-03


Dated: 18-05-2024

NOTICE

A meeting of Quality Enhancement Working Committee (QEWC) will be held on 6th June 2024 at 12:00 PM in the office of the Dean, FoMC & Director, AVGSCMC.

- Agenda Item No. 1:** To confirm the minutes of QEWC meeting held on 16th Jan 2024. (Annexure 1)
- Agenda Item No. 2:** To confirm the Action Taken Report on QEWC meeting held on 16th Jan 2024. (Annexure 2)
- Agenda Item No. 3:** To Review the activities conducted in A.Y. 2023-2024 as per Annual Plan. (Annexure 3)
- Agenda Item No. 4:** To Approve the Annual Plan for Session 2024-2025. (Annexure 4)
- Agenda Item No. 5:** To review Curriculum Feedback report 2023-2024. (Annexure 5)
- Agenda Item No. 6:** To Review Research Output of the Faculty. (Annexure 6)
- Agenda Item No. 7:** To review the Distinctiveness of the faculty from session 2024-2025
- Agenda Item No. 8:** To approve Value Added Courses for Session 2024-2025.
- Agenda Item No. 9:** Any other item with the permission of the chair


Prof. (Dr.) Padma Misra
Member Secretary, QEWC


Prof. (Dr.) R.K. Ghai
Chairperson, QEWC

Prof. (Dr.) R.K. Ghai
Dean, FoMC & Director AVGSCMC
SVSU, Meerut (UP)



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

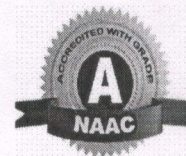
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Faculty of Management & Commerce

Acharya Vishnu Gupta

Subharti College of Management & Commerce

E-mail: management@subharti.org, Ph: 0121-6675038, Extn-2841, Telefax: 0121-3058030, 2439067



Ref. No.: SVSU/AVGSCMC/2023-2024/QEWC-03

Dated: 8-06-2024

MINUTES OF MEETING HELD ON 6TH JUNE 2024

A meeting of Quality Enhancement Working Committee (QEWC) held on Wednesday, 6th June 2024 at 12:00 PM in the office of the Director, under the guidance of Prof. (Dr.) R.K. Ghai, Director, AVGSCMC, Meerut.

The following members were present in the meeting:

1	Prof. (Dr.) R.K. Ghai	Chairperson
2	Prof. (Dr.) A.K. Tyagi	Vice-Chairperson
3	Prof. (Dr.) Padma Misra	Member, Secretary
4	Dr. Vinita Mittal	Member
5	Dr. Gaurab Sharma	Member
6	Dr. Nisha Singh	Member
7	Prof. (Dr.) RajKumar Kovid, Sharda University	External Member

The Director and Chairperson, QEWC welcomed all the members. The following agenda items were discussed during the meeting:

Agenda Item No. 1: To confirm the minutes of QEWC meeting held on 16th Jan 2024. (Annexure 1)

Discussion and Resolution: All members of the QEWC noted and approved the Minutes of the Meeting.

Agenda Item No. 2: To confirm the Action Taken Report on QEWC meeting held on 16th Jan 2024. (Annexure 2)

Discussion and Resolution: All members of the QEWC noted and approved the Action Taken Report.

Agenda Item No. 3: To Review the activities conducted in A.Y. 2023-2024 as per Annual Plan. (Annexure 3)

Discussion and Resolution: The members expressed satisfaction at the completion of targets set for 2023-2024.

Agenda Item No. 4: To Approve the Annual Plan for Session 2024-2025. (Annexure 4)

Discussion and Resolution: The members approved the plan for session 2024-2025.

Agenda Item No. 5: To review Curriculum Feedback report 2023-2024. (Annexure 5)



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Faculty of Management & Commerce

Acharya Vishnu Gupta

Subharti College of Management & Commerce

E-mail: management@subharti.org, Ph: 0121-6675038, Extn-2841, Telefax: 0121-3058030, 2439067



Discussion and Resolution: The Curriculum Feedback report 2023-2024 was reviewed and suggestions in the report were asked to be incorporated in the draft annual Plan 2024-2025

Agenda Item No. 6: To Review Research Output of the Faculty.(Annexure 6)

Discussion and Resolution: The members noted the performance was better but still required substantial improvement.

Agenda Item No. 7: To review the Distinctiveness of the faculty from session 2024-2025

Discussion and Resolution: The members decided to review the distinctiveness from the session 2024-2025 and put it up for discussion in Board of Studies.

Agenda Item No. 8: To approve Value Added Courses for Session 2024-2025.

Discussion and Resolution: The members approved the following VAC

1. Time management (proposed date 4th September 2024)
2. Innovation Management (15th October 2024)
3. Self-Branding (10th March 2025)

Agenda Item No. 9: Any other item with the permission of the chair

Discussion and Resolution: A) With the permission of the chair the following reports were tabled before the members and accepted.

- 1) SWOC Analysis report 2023-2024
- 2) ATR on Stakeholder Feedback Analysis 2022-2023
- 3) To identify Best practices for 2024-2025
- 4) Stakeholder feedback on Curriculum Report 2023-2024
- 5) Submission of NEP Data of 2022-2023 for UTSAV Portal submitted.
- 6) Course Audit Report for Even semester of session 2023-2024.
The course files were found satisfactory. Result analysis would be done after results are declared.

The reports were noted and would be a part of the final annual plan for 2023-2024

B) Audits to be done for 2023-2024: The members were informed that following work was to be done as the session 2023-2024 comes to a close.

- 1) Conduction of Audit of Question Papers for the even semester 2023-2024. (To be conducted by Dr. Preety Verma, AVGSCMC Exam Cell Incharge)
- 2) Student Satisfaction Survey. (To be conducted and report compiled by Dr. Vinita Mittal, Criteria-2 In-charge)
- 3) Approval of Lecture Plan and Course file Preparation for Odd semester of Session 2024-2025 (to be conducted by the Dean, FoMC and Chairperson, QWEC)
- 4) Preparation for AAA Audit (To be done by the NAAC Coordinator an the Criteria Incharges)



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

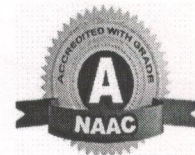
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Faculty of Management & Commerce

Acharya Vishnu Gupta

Subharti College of Management & Commerce

E-mail: management@subharti.org, Ph: 0121-6675038, Extn-2841, Telefax: 0121-3058030, 2439067



- 5) Identify Best Practices for Session 2024-2025 (To be done by Mr. Sunil Dutt Sharma, Criteria-7 Incharge)
- 6) Preparation of report on Best practices conducted in session 2023-2024 (To be done by Mr. Sunil Dutt Sharma, Criteria-7 Incharge)

The members expressed satisfaction at the assignment of work.

Prof. (Dr.) R.K. Ghai, Chairperson, QEWC concluded the meeting with a vote of thanks.

Name	Position	Signature
Prof. (Dr.) A.K. Tyagi	Vice-Chairperson	
Prof. (Dr.) Padma Misra	Member, Secretary	
Dr. Vinita Mittal	Member	
Dr. Gaurab Sharma	Member	
Dr. Nisha Singh	Member	
Prof. (Dr.) RajKumar Kovid, Shardha University	External Member	

Prof. (Dr.) R.K. Ghai
Chairperson, QEWC

Prof. (Dr.) R.K. Ghai
Dean, FoMC & Director AVGSCMC
SVSU, Meerut (UP)